

Model Program Book



SHORT-TERM INTERNSHIP

(On-Site/Virtual)

21231041008

B.

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SHORT-TERM INTERNSHIP
(Onsite / Virtual)

Name of the Student: B Nageswara Reddy

Name of the College: S.V.B. Govt Degree College

Registration Number: 21231041008

Period of Internship: From: 7/8/2023 To: 6/10/2023

Name & Address of the Intern Organization

Sri Kumar Agro Industry

Royalaseema University
YEAR 2023

An Internship Report on

Design and Development of precision
(Title of the Internship) Agricultural machinery

Submitted in accordance with the requirement for the degree of
III B.com Computer Application

Under the Faculty Guideship of

U. Venkateswara Reddy

(Name of the Faculty Guide)

Department of

Commerce

(Name of the College)

Submitted by:

B. Nageswara Reddy

(Name of the Student)

Reg.No: 21231041008

Department of

Commerce S.V.B.G.D.C (keilakuntla)

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

—<<@>>—

Student's Declaration

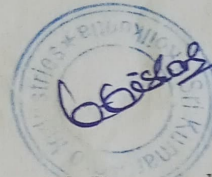
I, B. Nageswara Reddy a student of B.com
Program, Reg. No. 21231041008 of the Department of commerce
College do hereby declare that I have completed the mandatory internship
from 7-8-2023 to 6-10-2023 in Sri Kumar agro Industry (Name of
the intern organization) under the Faculty Guideship of
U. Venkateswara Reddy (Name of the Faculty Guide), Department of
B.com. commerce, S.V.B. Govt Degree college.
(Name of the College)

B. Nageswara Reddy
7/10/2023
(Signature and Date)

Official Certification

This is to certify that B. Nageswara Reddy (Name of the student) Reg. No. 21231041008 has completed his/her Internship in Sri Kumar agro industry (Name of the Intern Organization) on Design and development of precision Agricultural machinery (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of Commerce, B.com in the Department of S.V.B. GOVT Degree college (Name of the College).

This is accepted for evaluation.



(Signatory with Date and Seal)

Endorsements

Faculty Guide ewasiy

Head of the Department ewasiy

Principal H. Ramesh Babu

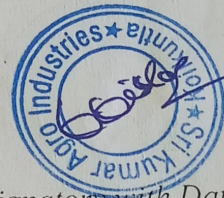
PRINCIPAL

S.V.B. GOVT DEGREE COLLEGE
KOILKUNTALA, NANDYAL (Dt.)

Certificate from Intern Organization

This is to certify that B. Nageswara Reddy (Name of the intern)
Reg. No 21231041008 of S.V.B. G.D.C. (Name of the
College) underwent internship in Sri Kumar Agro Industry (Name of the
Intern Organization) from 7-8-2023 to 6-10-2023

The overall performance of the intern during his/her internship is found to be
_____ (Satisfactory/Not Satisfactory).



Authorized Signatory with Date and Seal

Acknowledgements

Learning and acquiring knowledge has no leap and bound. It is one measure that never gets exhausted that more you teach the better it gets and the more you teach the better it etc.

Through these lines I would like to show my sincere gratitude to all the individuals and the organisations under guidance and project possible.

I would like to devote my sincere thanks and gratitude to Mr. Devendra Kumar for giving me an opportunity to internship etc.

I would also like to show my sincere gratitude too.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

This report summarize my internship program which covers 0

going internship. I had magnificants with concluded. The placement in welding most widely engaged with political oriented and corporate world industrial at most. That during this time i learn different with avsing of outlet senior welders.

It was comfort me to devlop the communication position welding that I ensured with perfect talent and team work abilitie and position welding quantiy and property. I satisfy used and reading asking metainor, as well the purpose of the internship of to prepare the students etc.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Introduction of the organization:- Sri Kumar agro industry based on general and those indirect and directly on industrial links with agriculture. It covers a variety of industrial, many facting and processing based on agricultural raw materials.

Vision, Mission and value of the organization:- To increase production and productivity of agricultural crop using environment friendly science and technology while ensuring increased measure.

Policy of the organization, in relation with the intern is placed:-

Agricultural policy describe aset at lows relating to domestic agriculture and import at foreign agricultural products etc.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

We have done the activities such as handling packing, processing transporting and marketing of agricultural products, there are clear indication that agro industries are having a significant global impact on economic development. Working condition over a broad range of topic and issue from working time hours of work rest periods and work schedule to recreation, as well as the physical condition and mental demand that exist in the work place. The work planning and scheduling help works helps.

The work planning and help works to be productive with the fatigue out of the place in agricultural due to a variety primarily seasonal equipment, General tasks of working place plant, cultivate and work crops, raise stock etc.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 7/8/2023	We visit the kumar agro industry. we saw new instruments in industry	we saw a new instruments	
Day - 2 8/8/2023	we know about that instrument name and uses	we know about notavator uses	
Day - 3 9/8/2023	we know about that instrument advantages, type and moduls	we know about notavator advantage and moduls	
Day - 4 10/8/2023	We know about the work at a machine by asking workers	we know about worked a machine	
Day - 5 11/8/2023	we work with the workers	communication	
Day - 6 12/8/2023	we developed the communication skills by the internship at workers are other person	socialization	



Objective of the Activity Done:

Detailed Report:

1. A rotavator is also known as a rotary tillage
2. It is a tractor driven rotary tillage equipment
3. That uses a series of blades to plow the land by soil
4. It is tractor mounted implement and mainly operated pre plow to plan
5. It is a helpful agricultural tool that is used to prepare soil

Uses of Rotavator in agriculture:-

- * Helps in breaking down soil and leveling of land.
- * seed bed preparing for seeding
- * In primary preparation tillage it is used

→ Type of rotavators.

- * Ground tiller
- * medium duty Rotavator

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 14/8/2023	We visit the kumar agro industry. We saw the instruments in industry	We saw a new instrument	
Day - 2 15/8/2023	We know about that instrument and uses	We know about Communication Equipment	
Day - 3 16/8/2023	We know about the instrument advantages, type and modular	We know about different advantages and materials	
Day - 4 17/8/2023	We know about the work at a machine asking workers	We know about work at a machine	
Day - 5 18/8/2023	We work with the workers	Communication	
Day - 6 19/8/2023	We developing the communication skills by the intership etc..	Socialization	



Objective of the Activity Done:

Detailed Report:

1. Cultivator is a farm implement and mainly used to mix the soil near crop enhance the growth etc.
2. It's main use is to stir Pulverise and loose planting seeds
3. Cultivator is a popular farm machine invented in the mid 19th century
4. Then, in the 20th century tractor power machine with rows were invented etc.

Functions at cultivation

- * Cultivator is a popular agriculture machine with short harrow slightly curved pointed shovels
- * It also helps to dig into the soil in the same proportion
- * Its number of shovels used in a single move depends on the soil type and crops.

Advantages of cultivator

- * Along with the mix up the soil cultivator aerates the soil and provide and moisture into them
- * It shaves the time and reduce the labour work also ploughing the land.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 21/8/23	We visit the Kumar agro industry. we saw the new instrument in industry	We saw a new instrument	
Day - 2 22/8/23	We know about that instrument name and Functions	We know about Digger function	
Day - 3 23/8/23	We know about that instrument advantages and Models	We know about Digger advantages and Models	
Day - 4 24/8/23	We know about the work at a machine by asking workers	We know about work at a digger machine	
Day - 5 25/8/23	We work with the workers	Communication	
Day - 6 26/8/23	We develop the communication skills by the interaction at workers.	Socialization	



WEEKLY REPORT

WEEK - 3 (From Dt. 21/8/23. to Dt. 26/8/23.)

Objective of the Activity Done:

Detailed Report:

1. Digger is used to dig pit for plantation and form fencing during land preparation.
2. It can dig holes around 800-1300mm depth

Functions of Digger:-

- * post hole digger is one of the farm tools and equipment that helps at pit for letting purpose.
- * It is ideal for small farmer or orchards such as mango, coconut, promogonate, lemon, etc.
- * Digger is best suitable for all type of soils.

Advantage of Digger:-

- * post hole digger as a kind of farm machinery with a small engine and don't need any gas to operate
- * farm implement digger are easy to use
- * Digger are ideal for small tasks such as small fields or channels etc.

Machine post hole Digger:-

Power :- 35-60 HP

category - Land preparation.

* Tractor operated Ground Digger:-

Power :- 35-55 HP

category :- Harvest

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 28/8/23	we visit the kumar agro industry. we saw the instrument in industry	We saw a new Instruments	
Day - 2 29/8/23	We know about that instrument name and functions that instrument name is plough	we know about plough Functions	
Day - 3 30/8/23	We know about that instrument advantage and modules	we know about plough advantage and modules	
Day - 4 31/8/23	we know about the work at the machine by asking workless	we know about work at a plough and modules	
Day - 5 01/9/23	we work with the workers	communication	
Day - 6 2/9/23	we develop the communication skill by the interact at workers and other persons.	socialization	



WEEKLY REPORT

WEEK - 4 (From Dt. 2.8.18/23 to Dt. 2.9.23..)

Objective of the Activity Done:

Detailed Report:

1. plough is used to turn and break the soil and help cutoff weeds and remove the crop surplus
2. It is a tractor mounted implement with a complement of fin blades
3. Helping to loos and eat the soil

Functions of Plough :-

- * the main purpose of plough is to turn the upper soil and also used for cutting the weeds
- * It's main task is turning the soil from the upper 12 to 25 cm etc.

Advantages of Plough :-

- * plough help to loosen the soil and improve air circulation.
- * Because of good planting the roots can't protector deepen into the soil.

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Power :- 45 & HP above

category :- Tillage

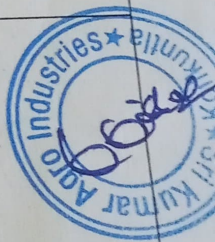
Lemken Spiral 200 malcher

Power :- 50 & Above

Category :- Tillage.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 4/9/23	we visit the kumar agro industry. we saw the instrument in industry	we saw a new instrument	
Day - 2 5/9/23	we know about that instrument name and function. Instrument name is Disk Harrow	we know about Disk Harrow function	
Day - 3 6/9/23	we know about that instrument advantage and modules	we know about Disk Harrow advantage and modules	
Day - 4 7/9/23	we know about the work at machine by asking workers	we know about work at a Disk Harrow machine	
Day - 5 8/9/23	We work with the workers	communication	
Day - 6 9/9/23	we develop the communication skills by the interaction at workers and other persons	Socialization	



WEEKLY REPORT

WEEK - 5 (From Dt. 4.9.23. to Dt. 7.9.23)

Objective of the Activity Done:

Detailed Report:

1. Disk harrow is a farming implement and tractor drawn attachment used to prepare the soil for planing and sowing the seeds.
2. It's main use is to break up the soil clods and cruts to make the surface smooth

Functions of Disk Harrow:-

- * A disk harrow is helpfull in cutting edges.
- * This harrow is a row of concave metal disk which can beses at an oblique angle.
- * It is a form implement, you can use it till the soils whole crops are to planted.

Advantages of Disk Harrow:-

- * Disk harrow breaks up clumps, in the soil and surfacel crust
- * It also improves of surfacex uniformits and soil area nation emerged weeds
- * You can adjust the discs to any soil types.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

Our work environment is made up of the elements that can affect our day-to-day productivity including where and how we work. During your career development you can prove opportunities that provide a comfortable work environment that promotes

1. we learn about people interaction. Be approachable, friendly, approachable etc.
2. We learn about the facilities, available and maintenance facilities maintenance.
3. we know about clarity of job roles. Job responsibilities refer to the duties and tasks etc.
4. we learn about many depending experiences in work environment. Those are protocols, procedures, processes, discipline and time management.
5. we have some more experiences in work environment. Those are harmonious relationship, socialization, mutual support and teamwork, space and ventilation.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

To Successful lead a team and become a respected manager you need aspecific set of skills. ect.

1. Planning is one of the most important skill for project manager. It is all about defining the goals at the organization.
2. we know about teamwork. team work is effective listening skill maintaining listening skills
3. We know about that good employee behavior, those are positive attitude, consitenly meets deadlines, a cred to be delived by the contractor
4. we know about productive use to be delivered producting is a measure at how is done are weekly improvement in compeltence.
5. Setting sustain help trigger new behavior, helps your focus and helps you sustain life, decesion leads to better results

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

We have communication skills and we also know about that communication skills are the ability we use when giving and receiving different kinds of information.

1. we learn about oral communication, think before we speak. Speak with confidence, Be an active listener.
2. we learn about written communication and Conversational abilities
3. we learn about confidence level while communication confidence means feeling sure of our self and our abilities.
4. we learn anxiety management, we improve our anxiety management techniques those are be honest challenge our fears
5. we understand others, these skills are usually about our strength interacting with others.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.)

We discussed about welding tools and agriculture machines with our group discussion

1. Safety glasses, chipping hammers, wire brush, Tig welding gloves this are used including work.
2. MIG welding is one of the easy types of welding for beginners to learn.
3. Welding is a fabrication process that joins materials usually machine thermoplastic, by using high heat to melt the parts together and following them to cool.
4. Welding is distinct from lower temperature technique such as brazing and soldering which don't melt the base metal.
5. Agricultural equipment is only kind of machinery used on a farm to help with farming the best example
6. Tractor one of the most versatile pieces of farming equipment basically then the work base of a farm.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

We have observed technological development in subject area of training.

1. The modern farm machinery has up dated the agriculture industry for the best most used machine are combine or thrust, Rotavator, tiller, plough or plot tractor, tractor, power harrow and disk harrow.
2. Modern agriculture machines and technology are used in different agriculture operation now a days.
3. Technology in agriculture has transformed and increased production and quantity of product.
4. Farmers who are doing heavy work on farm using traditional land old agriculture tools are wasting those health and time.
5. A tractor that used to be known as a technological genius in the agricultural field is old news now.
6. The disc harrow is one of the essential tillage implement that farmers can put into, to increase their production.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

We have technical skills, we know the technical skills by asking the workers in kumar agro industry. We use our technical skills along with the workers

1. Cultivator are used to prepare the soil for forming and used to remove weeds. They make soil loos and pulverized to help in cultivation.
2. Rotavator uses in agriculture are Break up the soil and land leveling, preparation at seedbed for saving minimize fuel consumption etc.
3. Main uses for a digger are digger trends, holes & Foundation, material holding, forestry work and forest multiple brush cutting with hydraulic.
4. plough are used to turn & break up soil, help control weeds to bury crop residues
5. Disc harrow used to till the soil where crops are to be planted and used to chop up unwanted weeds on crop side applying a disc harrow before plowing can also reduce digging & harrow more complete etc.

Student Self Evaluation of the Short-Term Internship

Student Name: B. Nageswara Reddy Registration No: 21231041008
Term of Internship: From: 7-8-2023 To: 6-10-2023
Date of Evaluation: .
Organization Name & Address: Sri Kman agro industry, koilakuntla.

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	(5)
2	Written communication	1	2	3	4	(5)
3	Proactiveness	1	2	3	(4)	5
4	Interaction ability with community	1	2	3	4	(5)
5	Positive Attitude	1	2	3	4	(5)
6	Self-confidence	1	2	3	(4)	(5)
7	Ability to learn	1	2	3	4	(5)
8	Work Plan and organization	1	2	3	4	(5)
9	Professionalism	1	2	3	(4)	5
10	Creativity	1	2	3	4	(5)
11	Quality of work done	1	2	3	4	(5)
12	Time Management	1	2	3	(4)	5
13	Understanding the Community	1	2	3	4	(5)
14	Achievement of Desired Outcomes	1	2	3	(4)	5
15	OVERALL PERFORMANCE	1	2	3	4	(5)

Date:

B. Nageswara Reddy
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name: <u>B. Nageswara Reddy</u>	Registration No: <u>21231041008</u>
Term of Internship: From: <u>7/8/2022</u>	To: <u>6/10/2023</u>
Date of Evaluation:	
Organization Name & Address: <u>Sri Kumar Agro Industry</u>	
Name & Address of the Supervisor : <u>T. Devendra kumar</u> with Mobile Number : <u>986646 9101</u>	

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

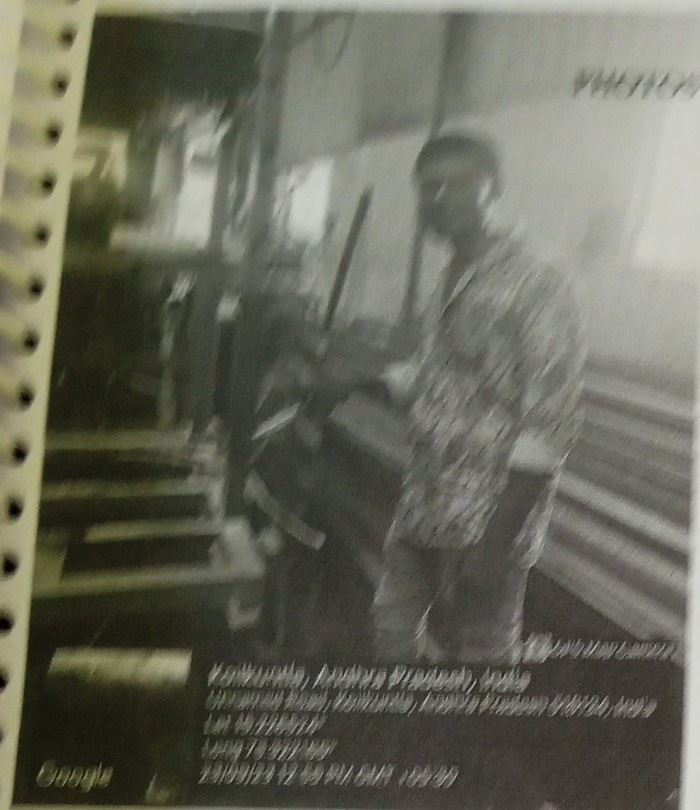
Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	(5)
2	Written communication	1	2	3	4	(5)
3	Proactiveness	1	2	3	(4)	5
4	Interaction ability with community	1	2	3	(4)	5
5	Positive Attitude	1	2	3	(4)	5
6	Self-confidence	1	2	3	4	(5)
7	Ability to learn	1	2	3	4	(5)
8	Work Plan and organization	1	2	3	(4)	5
9	Professionalism	1	2	3	4	(5)
10	Creativity	1	2	3	4	(5)
11	Quality of work done	1	2	3	(4)	5
12	Time Management	1	2	3	4	(5)
13	Understanding the Community	1	2	3	4	(5)
14	Achievement of Desired Outcomes	1	2	3	(4)	5
15	OVERALL PERFORMANCE	1	2	3	4	(5)

Date:

Signature of the Supervisor

PHOTOGRAPHY



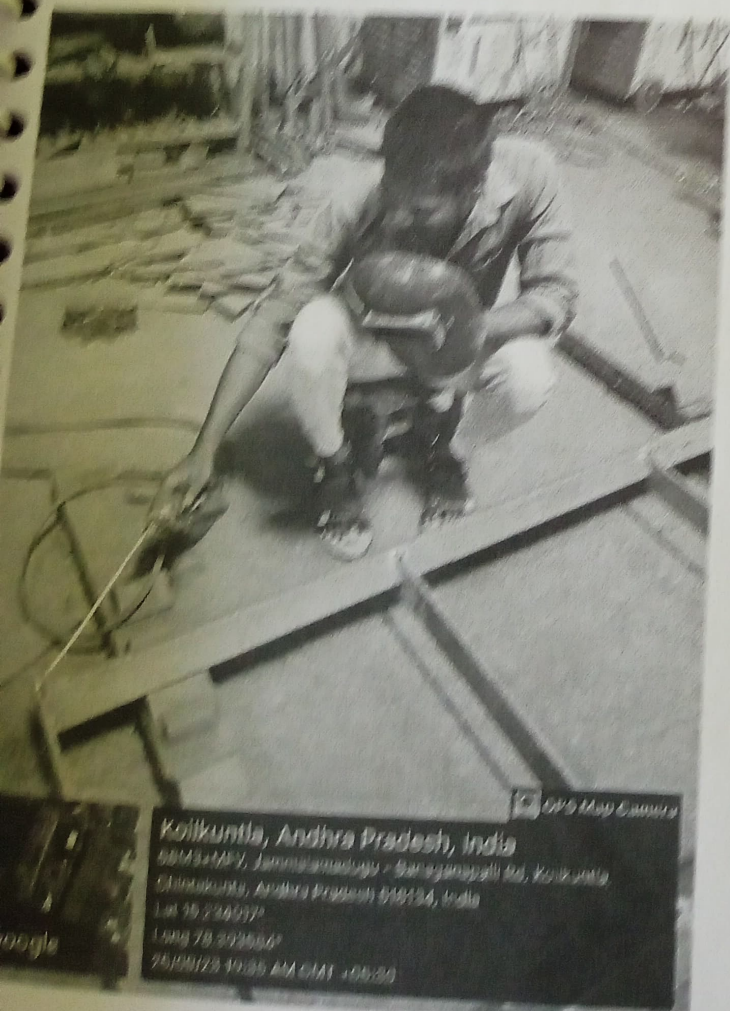
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Google

GPS Map Camera

Internal Evaluation for Short Term Internship (On-site/Virtual)

Objectives:

- To integrate theory and practice.
- To learn to appreciate work and its function towards the future.
- To develop work habits and attitudes necessary for job success.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.

Assessment Model:

- There shall only be internal evaluation.
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 100 marks.
- The number of credits assigned is 4. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings shall be:
 - Activity Log 25 marks
 - Internship Evaluation 50marks
 - Oral Presentation 25 marks
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.

- b. Real Time Technical Skills acquired.
- c. Managerial Skills acquired.
- d. Improvement of Communication Skills.
- e. Team Dynamics
- f. Technological Developments recorded.

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: B. Nageswara Reddy
Programme of Study: Sri Kumar Agro Industry
Year of Study: 2022-2023
Group: B. com (CA)
Register No/H.T. No: 21231041008
Name of the College: S.V.B. GOVT Degree college
University: Rajalaxema University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	25	25
2.	Internship Evaluation	50	45
3.	Oral Presentation	25	20
	GRAND TOTAL	100	90

Date:

18/10/2023

Signature of the Faculty Guide

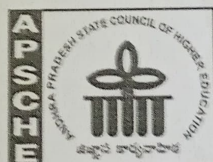
Certified by

Date:

Seal:

Signature of the Head of the Department/Principal

PRINCIPAL
S.V.B. GOVT DEGREE COLLEGE
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